Spotlight



on Student

Assessment and Accountability

What's New

Week of October 21, 2021

- Now Available: Lists of Important Dates for Summative Assessments
- End-of-Testing Reminder for Early Literacy and Mathematics Benchmark Assessments
- WIDA Training Webinars
- Student Rostering: MiDataHub, MiLearn, and Benchmark Reporting
- 2021-22 Benchmark Assessments and Michigan Data Hub Webinars
- Focus on Assessment Literacy: How Social and Emotional Learning (SEL) Assessments Fit Into A Comprehensive Assessment System

Now Available: Lists of Important Dates for Summative Assessments

The Office of Educational Assessment and Accountability (OEAA) has made the following Spring 2022 Lists of Important Dates PDF documents available on each assessment web page, under the **What's New** and **Current Assessment Administration** section. The Lists of Important Dates PDF documents for all assessments are also available on the Assessment Calendars page.

- M-STEP (www.michigan.gov/mstep)
- MI-Access (www.michigan.gov/mi-access)
- Early Literacy and Mathematics (www.michigan.gov/earlylitandmath)
- SAT with Essay (www.michigan.gov/mme)
- PSAT 8/9 and PSAT 10 (www.michigan.gov/psat)
- ACT WorkKeys (<u>www.michigan.gov/mme</u>) Coming Soon
- WIDA (www.michigan.gov/wida)

The following important date resources are available on the <u>Assessment Calendars</u> page:

- Google calendars are available for each assessment. The Google calendar provides different views of the important dates, such as weekly, monthly, or by agenda. Calendar events also provide additional details and links related to the important date task or activity.
- Excel date file will include important dates related to test administration for all the above referenced assessments. Users can filter and sort the file for a comprehensive picture of the assessments that pertain to them.
- ACT WorkKeys List of Important Dates PDF

Watch the weekly Spotlight for the availability of these additional resources.

End-of-Testing Reminder for Early Literacy and Mathematics Benchmark Assessments

The Early Literacy and Mathematics Benchmark Assessments testing window will close at 4 p.m. on Friday, October 29, 2021. No testing will be available for students after the window closes.

For information about ensuring all students have completed their assigned tests, review the mini-module Finding Student Testing Status in the DRC INSIGHT Portal (https://drive.google.com/file/d/1qyoHGIBX7NPT 4kbFVRszj5mz1RyDgrEp/view).

WIDA Training Webinars

The Michigan Department of Education will host three assessment training review webinars for new English Learner (EL) Assessment Coordinators and new test administrators.

Note: These webinars are not substitutes for the required Assessment Training Courses in the WIDA Secure Portal. Educators should plan to complete those required Assessment Training Courses in advance of these webinars.

The assessment training review webinars will cover basic information and answer questions, to help educators who are new to these roles prepare for testing. Educators with specific questions who are not new coordinators/test administrators should attend the virtual WIDA Office Hours sessions instead of these training webinars.

The assessment training review webinars schedule:

- WIDA ACCESS for ELLs Test Administration Review Webinar
 - » November 30, 2021, 9:30-11:00 a.m.
 - » Registration link: https://wida-access-for-ells-ta-review-webinar.eventbrite.com
- WIDA Alternate ACCESS for ELLs Overview Review Webinar
 - » December 1, 2021, 9:30-11:00 a.m.
 - » Registration link: https://wida-alternate-access-ta-review-webinar.eventbrite.com
- K WIDA ACCESS for ELLs Test Administration Review Webinar
 - » December 1, 2021, 2:00-3:30 p.m.
 - » Registration link: https://kindergarten-access-for-ells-ta-review-webinar.eventbrite.com

Student Rostering: MiDataHub, MiLearn, and Benchmark Reporting

As more state systems become reliant on student rostering data from the MiDataHub, it is increasingly important districts roll over to the new school year and update their data as soon as possible. This will allow those systems to utilize the most current information being provided from the Student Information System (SIS).

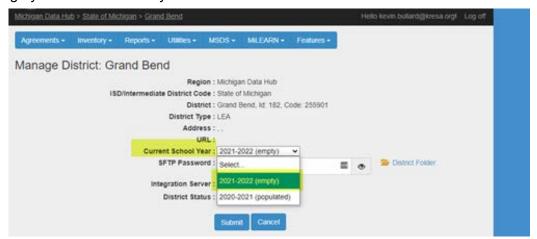
Having the data available in the current school year and with the most up-to-date information will provide users the best experience with those systems. Specific examples for Milearn (Michigan Linked Educational Assessment Reporting Network) and Benchmark Assessment reporting and how they use that roster information are outlined below.

MiLearn

To begin using MiLearn, your district will need to ensure the connectivity between the Student Information System and MiDataHub is configured. Below are a few tips to assist and ensure your district is configured to use the MiLearn system. Most of the suggestions below will have to be configured by users authorized in MiDataHub as a Technical Contact. Typically, this is someone on the technology team. If you don't know who that individual is, please reach out to support@midatahub.org for assistance.

1. Select the Current School Year from the pull-down menu (MiDataHub cockpit): The school year selected in the "Current School Year" pull-down menu in the data hub cockpit will determine which school year is designated as the current school year for any inbound and outbound data integrations enabled in the MiDataHub Cockpit, including MiLearn. It is recommended you select the current school year in this pull-down menu.

To complete this step, log into the MiDataHub and select the 2021-22 school year and click the submit button. This will change your current school year to 2021-22.



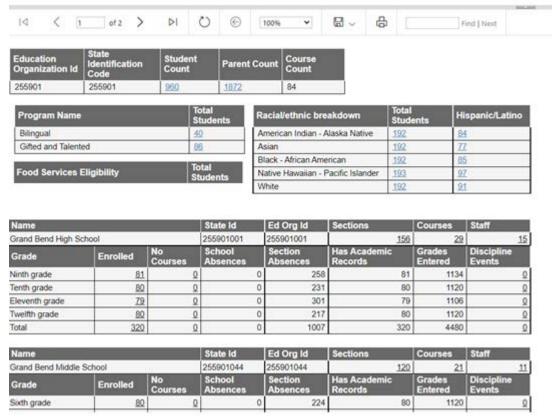
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2. Configure the integration between your Student Information System and MiDataHub by using the resources available at www.midatahub.org:

- Infinite Campus Configuration guide, and additional MiDataHub Resources
- MiSTAR-Q Contact information for your supported help desk solution (Oakland/Wayne, etc.)
- PowerSchool Configuration guides, and additional resources
- Skyward Configuration Guide, configuring MiLearn in Skyward, and additional resources.
- Synergy Configuration guides and additional resources.

3. Validate the integration with the MiDataHub - At A Glance Report:

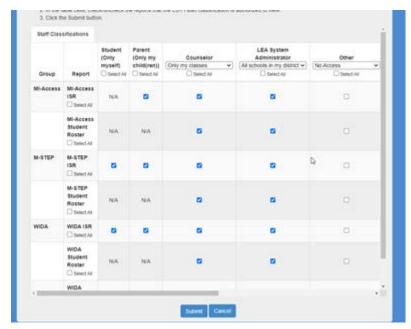
Upon completion of the integration between your Student Information System and MiDataHub, there is a report in the MiDataHub cockpit available to run that will confirm the number of students, sections, and numerous other data points that have loaded into MiDataHub. This report is called the "At A Glance Report" and is available for users in your district who have an authorization in the MiDataHub cockpit as either a technical contact or data steward. Use the "At A Glance Report" to ensure data has loaded successfully.



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4. Ensure authorizations for the current year are configured:

Upon completion of the integration, ensure the authorizations for the current year are configured, based on the roles provided by the Student Information System, by logging into the MiDataHub cockpit, and selecting MiLearn > Authorizations. Upon ensuring the authorizations are configured to the appropriate reports, click submit to save:



Benchmark Assessment Reporting

Districts that are reporting benchmark assessment results as required under Public Act 48, section 104a also need the student rostering data in order to import assessment results from the four assessment vendors identified by the Michigan Department of Education (MDE). After completing steps 1 and 2 documented in the MiLearn section, your data should be fully published to MiDataHub. With the data published to MiDataHub, you will also need to ensure that assessment results can be matched to the proper student by district student number and/or UIC. If your district chooses to use one or more of the current four MDE-identified assessment vendors to meet this requirement and have not configured the integration in the MiDataHub cockpit, follow the links below for instructions on how to configure. If your district used MiDataHub for reporting of the benchmark assessment data during the 2020-21 school year, no additional configuration should be required. We highly recommend verifying the data using one of the many reports, starting with the "At A Glance Report" described in step 3 above. Please feel free to contact support@midatahub.org if you need any assistance with any of the previous or following steps.

Only an individual with an authorization in the MiDataHub cockpit as a Technical Contact will be able to create this integration.

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- **NWEA:** https://www.midatahub.org/Core/Stories/Permalink/nwea-map/
- Renaissance Star: https://www.midatahub.org/
 Core/Stories/Permalink/star-assessments/
- Curriculum Associates i-Ready: https://www.midatahub.org/Core/Stories/Permalink/i-ready-diagnostic-and-instruction/
- DRC Smarter Interims and MDE Early Literacy and Mathematics: https://www.midatahub.org/ Core/Stories/Permalink/drc-smarter-balancedassessments/

Need Help?

If you need assistance with connecting your student information system to MiDataHub or with any of the steps outlined in this article, please contact the MiDataHub team by sending an email to support@midatahub.org.

2021-22 Benchmark Assessments and MiDataHub Webinars

On October 25, 2021 and again on October 26, the MiDataHub will host 90-minute webinars on this year's benchmark assessments reporting requirements. Each identical session will walk participants through the benchmark legislation

(<u>Public Act 48, section 104a</u>), district reporting options, the processes involved, and relevant timelines. Each session will be limited to 300 attendees, and a recording of each session will also be made available.

Tentative Agenda - Subject to Change

- 1. Welcome and introductions
- 2. Overview of legislation and Fact Sheet/FAQ Document (Kate Cermak, Michigan Department of Education)

- 3. Process for districts planning to use MiDataHub (Don Dailey, MAISA/MiDataHub)
 - a. Benchmark Aggregation leave in place or create to have MiDataHub work with MEDC and EPIC to create aggregates
 - b. Maintain or create integrations for one or more of the four vendors
 - i. Curriculum Associates i- Ready walkthrough
 - ii. DRC walk-through
 - iii. NWEA walk-through
 - iv. Renaissance Star walk-through
 - c. Run verification process
- 4. Process for districts planning to do their own aggregates (Don)
 - a. Template location
 - b. How to SFTP to MiDataHub
- 5. Need for Mode of Instruction (Don)
- 6. Timelines (Kate)
- 7. Q&A (both Don and Kate)
 - Session 1: Monday October 25, 2021, 9:00-10:30 a.m. Registration Link
 - Session 2: Tuesday October 26, 2021, 3:00-4:30pm Registration Link

The MDE Benchmark Assessments website has more information on the benchmark reporting requirements, including the newly posted Fact Sheet and FAQ Document and the Fall Benchmark Aggregation Rules and Templates spreadsheet.

October 21, 2021

Formative

Interim

Summative

How Social and Emotional Learning (SEL) Assessments Fit Into A Comprehensive Assessment System

Research into how social and emotional development in children affects learning is one of the fastest growing fields of study in education. Social and emotional learning (SEL) is a set of cognitive, affective, and behavioral competencies that not only determine the quality of intrapersonal and interpersonal relationships, but also support the ability to learn.

The Collaborative for Social and Emotional Learning (CASEL) describes five broad and interrelated SEL competencies:

- · Self-awareness
- · Self-management
- · Social awareness
- · Relationship skills
- · Responsible decision-making

While most educators agree that a focus on SEL is critical in schools, determining which of the growing number of SEL assessments to select and administer can be difficult. CASEL recommends that educators:

- 1. Determine the purpose of the assessment—either formative (for learning) or summative (of learning)
- 2. Examine the reliability and validity of the available assessment(s)—that is, do they consistently measure what they purport to measure?
- 3. Focus on a strengths-based approach that looks at students' SEL assets rather than their deficits
- 4. Place a priority on selecting assessment(s) that ensure equity and eliminate bias in the test development process
- 5. Take care that these assessment(s) are never used for high-stakes educational decisions

In addition to knowing how to select the appropriate assessment, it may be equally difficult for educators to understand how to interpret and act on the results. It will be important that schools and districts that choose to include SEL assessments in their comprehensive assessment system provide ample guidance in how the data is leveraged to address areas of need, set expectations, combine with other available local data, and follow best practices in data literacy.

Prioritizing social and emotional learning has benefits for the entire school community, because it promises to improve student achievement, school climate, and mental health outcomes for both students and educators. For more information, check out the Resources and Put into Practice sections of this article on the following page.

Formative Interim

Summative

Resources

Where Does Social and Emotional Learning Fit Within a Building and District Assessment System?

Guidelines for implementing a social and emotional learning assessment system within the larger comprehensive assessment system https://www.michiganassessmentconsortium.org/wp-content/uploads/LP-SEL-assessment-within-a-system.pdf

What is social and emotional learning?

An ALN Learning Point that introduces SEL and tips for recognizing and nurturing these competencies in children https://www.michiganassessmentconsortium.org/wp-content/uploads/LP-SOCIAL_EMOTIONAL_LEARNING. pdf

How Can educators Assess Social and Emotional Learning?

This ALN Learning Point discusses how to choose appropriate social and emotional learning assessments https://www.michiganassessmentconsortium.org/wp-content/uploads/LP-SEL-Assessment.pdf

Choosing and Using SEL Competency Assessments: What Schools and Districts Need to Know

A comprehensive document that offers guidance for schools and districts in choosing SEL assessments https://casel.org/choosing-and-using-sel-competency-assessments what-schools-and-districts-need-to-know/

Put into Practice

- 1. Download and share the document Process for Developing a Shared Vision & Plan for SEL | CASEL District Resource Center and discuss ways to use this workbook with colleagues, with the goal of developing an SEL assessment plan to implement in your school or district.
- 2. If your school or district is already implementing an SEL assessment system, what training or guidance is provided for educators in interpreting the resulting results and combining it with other local data?

ocus on Assessment Literacy

CB College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™10 provided by the College Board

Questions about Fall SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: michiganadministratorsupport@ collegeboard.org

WHAT'S NEW

Introductory Spring 2022 Implementation Information

Two helpful documents are available online to help administrators and test coordinators prepare for the Spring 2022 administrations of the SAT with Essay, PSAT 10, and PSAT 8/9 for Grades 8 and 9. These documents are posted to both the MME web page (www.michigan.gov/mme) and the PSAT web page (www.michigan.gov/psat).

The two documents are:

Coordinator Implementation Handbook, 2022:

provides high-level information coordinators can use to help prepare the school for testing, including test dates, the establishment process, identifying and preparing testing staff, and preparing for a pre-administration session

College Board Accommodations and Supports
Handbook, 2021/2022: helps SSD coordinators
prepare and submit accommodation requests and
provides guidance on available accommodations and
supports; this document is not specific to Michigan
testing but explains how accommodations are
administered for all College Board tests, including
Advanced Placement® and the weekend SAT®.

Off-Site Testing for Spring 2022

Most schools participating in the state-provided test administrations in April 2022 will use the school as the test location. However, if yours is a virtual school or if you do not have enough room in your school for testing, you can request off-site testing.

 Identify the number of locations you will need for off-site testing for each assessment (SAT with Essay, PSAT 10, PSAT 8/9 for Grade 9, and PSAT 8/9 for Grade 8). An accurate count is necessary for College Board to send the appropriate amount of return kits for testing materials.

NEW for Spring 2022: You will no longer have to submit a name or address information for each location. Instead, you will submit the off-site testing location form (http://www.sat.org/offsiterequest) with the number of locations needed (your AI code must be included when you submit the form).

- 2. Complete your off-site requests no later than midnight ET, January 21, 2022.
 - a. If you are unsure of the exact number of locations being used, submit the form by the deadline with an estimate.
 - b. After this date, call the Michigan Educator Hotline for off-site testing requests.
- 3. Submissions will be automatically approved. No confirmation of approval will be sent.

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4. If necessary, College Board will contact test coordinators with any questions about the request. Be sure to submit all off-site testing requests and respond to inquiries by the deadline to ensure appropriate return materials are shipped in time for testing day.

A few things to note about off-site testing:

- A test coordinator must be identified in the Educational Entity Master (EEM) for the school submitting the request. An off-site coordinator must be designated for each location.
 One person may oversee all assessments administered at an off-site location, or a different off-site test coordinator may be identified for each assessment. Off-site test coordinator information will not be captured or reflected in EEM nor in the off-site request form.
- Off-site test coordinators will use the school's Al code for all forms.
- Test coordinators are highly encouraged to use testing room codes to help process any irregularities that may occur at the off-site locations.
- Pre-identification of students will be completed by the participating school, not by each off-site location. It is the responsibility of the off-site test coordinators to be aware of which students are testing at each location.
- Test materials will also be shipped to the school address as indicated in EEM. The test coordinator at the AI will be responsible for coordinating the secure transport of materials from the school to the attention of the off-site test coordinator at each testing location.

 Off-site requests for other Michigan assessments (M-STEP, ACT WorkKeys) must be done separately for each assessment.

REMINDER

SAT and PSAT/NMSQT test books for the October 13 test date cannot be used for the SAT makeup date or for the PSAT/NMSQT alternate date. Student scores will be invalidated if these test books are used for the wrong date.



Reminder

Upcoming Manage Participation

The ACT WorkKeys assessment is one of three required components of the Michigan Merit Exam (MME) for grade 11 and eligible grade 12 students. All public schools are required to administer the full Michigan Merit Examination (MME), which consists of the ACT WorkKeys, SAT with Essay, and M-STEP science and social studies assessments. If a nonpublic school chooses to administer any one of the three MME components, they are expected to administer all three components to their students.

The WorkKeys Test Coordinators must indicate each school's participation status — either Participating or Not Participating — in the PearsonAccess^{next} website during the Manage Participation window, November 1 — December 3, 2021 **regardless of previous participation**. If your school will participate in the WorkKeys assessments in Spring 2022, you must also select your preferred test materials receipt week. The process will take approximately five (5) minutes.

» Note: Manage Participation must be completed at the individual school level, not at the district level.

All schools, public and nonpublic, must confirm that they are participating to receive test materials and to administer the WorkKeys assessment.

District Assessment Coordinators should ensure that all schools within your district have completed the Manage Participation process, even if they are not testing.

Information about completing the Manage
Participation process will be emailed to the District
Assessment Coordinators and the WorkKeys
Test Coordinators listed in the Educational Entity
Master (EEM) (www.michigan.gov/eem) the week of
October 25, 2021. Refer to the September 2, 2021
Spotlight article — It's Time to Ensure School and
District Contacts Are Updated in the Educational
Entity Master (EEM) — for additional information on
updating the EEM.

ACT will email the PearsonAccess^{next} login information only to the WorkKeys Test Coordinators and District Assessment Coordinators listed in the EEM, for both public and nonpublic schools. If the WorkKeys Test Coordinator in your district does not receive this email by **November 1, 2021**, contact ACT at the web page or phone number listed below.

Contacting ACT

If you have questions, you may:

- 1. Contact ACT via the Contact Us web page (www.act.org/aap/state/contact.html)
- 2. Call ACT at 800-553-6244 between 9:30 a.m. and 6 p.m. ET
 - » standard time: ext. 2800
 - » accommodations: ext. 1788
- 3. Email accommodations questions to: ACTStateAccoms@act.org

Important Dates



October 2021

2021-22 Benchmark Assessments and Michigan Data Hub Webinars

October 25, 2021, 9:00-10:30 a.m.

 Walk-through of benchmark legislation, district reporting options, processes and timelines Register for the webinar

October 26, 2021, 3:00-4:30 p.m.

 Walk-through of benchmark legislation, district reporting options, processes and timelines <u>Register for the webinar</u>

Early Literacy and Mathematics

Now - October 29, 2021

 Pre-Identification of students in the OEAA Secure Site by 5:00 p.m. for Early Literacy and Mathematics Benchmark Assessments (K-2)

Early Literacy and Mathematics

Now - October 29, 2021

Early Literacy and Mathematics Benchmark
 Assessments (K-2) Fall 2020 testing window

Online Testing Waiver

October 18 - November 23, 2021

Requests for online waiver for the Spring 2022
 M-STEP, MI-Access Functional Independence
 (FI), and WIDA ACCESS for ELLs assessments
 must be submitted through the <u>OEAA Secure</u>
 <u>Site</u> (www.michigan.gov/oeaa-secure)

WIDA

October 18 - November 23, 2021

 Online Waiver Window - request waiver to administer pencil/paper by 5:00 p.m. on November 23

November 2021

ACT WorkKeys Manage Participation window

November 1 - December 3, 2021

 Information about completing the Manage Participation process will be emailed to the District Assessment Coordinators and the WorkKeys Test Coordinators listed in the <u>Educational Entity Master</u> (EEM) (www. michigan.gov/eem) the week of October 25, 2021.

New WIDA Screener for Kindergarten

November 2, 2021, 9:30 - 11:30 a.m.

 New WIDA Screener for Kindergarten webinar Register for the webinar

Writing Skills Field Test

November 2, 2021- February 4, 2022

 Participate in an M-STEP online Passage-based Writing Field Test. Go to the <u>OEAA Secure Site</u> (www.michigan.gov/oeaa-secure) to Pre-Identify students for testing.

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November 2021

Webinar: WIDA ACCESS for ELLs Test Administration Review Webinar

November 30, 2021, 9:30-11:00 a.m.

 Assessment training review webinars for new English Learner (EL)) Assessment Coordinators and new test administrators.
 Register for the webinar

December 2021

Webinar: WIDA Alternate ACCESS for ELLs Test Administration Review Webinar

December 1, 2021, 9:30-11:00 a.m.

 Assessment training review webinars for new English Learner (EL) Assessment Coordinators and new test administrators
 Register for the webinar

Webinar: Technology Coordinator Training

December 1, 2021, 10:00 a.m.

 Winter/Spring 2022 Technology Coordinator Training Zoom webinar Join the webinar

Webinar: WIDA ACCESS for ELLs Test Administration Review Webinar

December 1, 2021, 2:00-3:30 p.m.

 Assessment training review webinars for new English Learner (EL) Assessment Coordinators and new test administrators
 Register for the webinar

WIDA Assessment Office Hours

December 2, 2021, 3:00-4:00 p.m.

 Microsoft Teams meetings for educators coordinating or administering the WIDA assessments to ask questions of Michigan Department of Education staff Microsoft Teams Link

December 9, 2021, 3:00-4:00 p.m.

 Microsoft Teams meetings for educators coordinating or administering the WIDA assessments to ask questions of Michigan Department of Education staff Microsoft Teams Link

December 16, 2021, 3:00-4:00 p.m.

 Microsoft Teams meetings for educators coordinating or administering the WIDA assessments to ask questions of Michigan Department of Education staff Microsoft Teams Link

Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

mde-accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:

(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735